



Information on enrolment in early childhood education for the school year 2022/2023

According to the current measures, our school will proceed as follows:

Enrolment for pre-school education will take place **on 2 May and 4 May 2022**. An alternative date can be arranged until 13 May 2022.

Information about the organisation and course of enrolment may be subject to change depending on the current situation. If the Ministry of Education issues updated guidelines on enrolment in pre-primary education, the school's procedure will be adjusted according to these guidelines. Please keep an eye on the school's website <https://tiptoes.cz>

Submitting an application

1) In case of attendance enrolment:

The legal guardian will apply for the enrolment of the child for pre-school education - the application forms, the child's registration sheet and the medical certificate form can be found on the school's website <https://tiptoes.cz/en/preschool-stara-boleslav/enrolment-open-days/>.

2) In case of distance enrolment:

The application and the completed **Registration Sheet** of the child with a simple copy of the child's birth certificate can be delivered to our ZÁKLADNÍ ŠKOLA a MATEŘSKÁ ŠKOLA TIP TOES s.r.o. in the above term in the following ways:

1. to the school data box (ID eiejfj9)
2. by e-mail with a recognized electronic signature (you can not just send a simple email!) to the address office@tiptoes.cz
3. by post – to: ZÁKLADNÍ ŠKOLA a MATEŘSKÁ ŠKOLA TIP TOES s.r.o., Královická 915, 250 01 Brandýs nad Labem – Stará Boleslav
4. By personal submission - by throwing in a mailbox located at the entrance to the school

You can find the application forms and the child's registration sheet for download at <https://tiptoes.cz/en/preschool-stara-boleslav/enrolment-open-days/>. Documenting the child's birth certificate is enough with a simple copy.



**ZÁKLADNÍ ŠKOLA a MATEŘSKÁ ŠKOLA TIP TOES s.r.o.,
Fakultní škola Univerzity Karlovy, Pedagogické fakulty**

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IČO 24256510, IZO 181 060 647, Tel: 739047470, www.tiptoes.cz

If the child is represented by a person other than his or her legal representative, it is also essential that he/she substantively represents the child.

Enrollment results

After receiving the completed documents, we will send your child's registration number to the email addresses/data box ID provided by you. This number will be published in the results of the minutes.

Admission will be decided by the school head under the administrative procedure. You will not be notified about the result of your child's application. There will be two ways to find out:

- a list of children admitted and not admitted under registration will be found on the doors of the school building.
- the list will also be put on the school's website: <https://tiptoes.cz>

The lists will be up for 15 days from the publication date. The expected publication date is **18 May 2021**.

The acceptance of your child will be in accordance with § 67 para. 2 of Act No. 500/2004 Coll., the Administrative Code has been drawn up by a written decision, which will be part of your child's file at school. The decision will not be delivered in writing to the accepted children.

Those children not accepted for preschool education will be sent the decision.

Criteria for admitting children to early childhood education

Children will be accepted as a priority according to the conditions set out below until the capacity is filled:

- 1) children in the last year before the start of compulsory schooling, including children with postponement of compulsory schooling pursuant to § 34 para. 4 Education Act
- 2) children by age (taking into account the approaching period of compulsory primary schooling) according to the provisions of § 34 para. 4 of the Education Act, as well as:
 - siblings of children coming to kindergarten or primary school of the company ZÁKLADNÍ ŠKOLA a MATEŘSKÁ ŠKOLA TIP TOES s.r.o.
 - children of other applicants until the capacity of the nursery school is fulfilled
- 3) In case the number of children meeting each points' criteria in stipulated order exceeds the number of vacancies, the school principal sets deciding criterion as deciding by lots.



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The criteria have been set in view of the focus of the nursery school to meet the legal requirements of compulsory early childhood education.

The criteria for preschool education of children are updated annually – in cooperation with company executives.

In Brandýs n. L. – St. Boleslav On March 7, 2022

Mgr. Jarmila Dvořáková
School director